

TENURE DESIGNATION OVERVIEW & REQUIREMENTS

We are excited that you are interested in applying for LTAC's Tenure Designation. The opportunity to apply as a "tenure" is only opened for application approximately once every ten years, and is intended to recognize long-standing experience, knowledge, and leadership within the Colorado title industry.

Completed applications, including all required documentation and the non-refundable application fee of \$250.00, must be submitted **no later than June 1, 2026**, by email to assoc@ltac.org. Incomplete applications may delay review or consideration. Below is a summary of the requirements for consideration.

General Eligibility Requirements: Applicants must meet **all** of the following:

1. Be actively employed in the title industry on a full-time basis for at least 10 years prior to application.
2. Be an employee of a current LTAC member company.
3. Submit a fully completed application clearly outlining how all qualifications are met.
4. Submit a non-refundable \$250 application fee, payable to the Land Title Association of Colorado, at the time the application is submitted.
5. Complete any additional coursework or examinations if recommended by the review committee

C.T.I.S. Requirements: In addition to the general eligibility requirements above, applicants must provide credible evidence of experience in all of the following areas:

- Deeds and Conveyances
- Liens and Encumbrances
- Legal Descriptions
- Escrow and Closing Procedures
- Colorado Title Licensing Course or Colorado Statutes and Regulations
- Policies and Endorsements

Evidence of experience can include your resume, LTAC education certificates, ALTA education certificates and more. Upon committee recommendation and Board approval, qualified applicants will be awarded the C.T.I.S. designation. To maintain the designation, holders must complete 8 hours of continuing education every two years. Hours may be earned through approved courses, committee service, and attendance at the annual convention.

C.E.S.S. Requirements: In addition to the general eligibility requirements above, applicants must provide credible evidence of experience in all of the following areas:

- Advanced Escrow
- Commercial Escrow
- Deeds and Conveyances
- Liens and Encumbrances
- Title 101
- Colorado Real Estate Contract Course (LTAC or another provider)

Upon committee recommendation and Board approval, qualified applicants will be awarded the **C.E.S.S. designation**. To maintain the designation, holders must complete 8 hours of continuing education every two years. Remaining hours may be earned by taking courses, serving on a committee, or attending the annual convention.

If you have questions regarding the application process or required documentation, please contact LTAC at assoc@ltac.org